

The Bringtons Parish Council

Minutes of the Meeting of BRINGTON PARISH COUNCIL
held on Wednesday 19th April 2023, Reading Room, Great Brington
www.bringtons-pc.gov.uk email:clerk@bringtons-pc.gov.uk

Present: Chairman Cllr J Milne, Cllr R Gardner, Cllr T Lake

Also Present: Clerk and 3 members of public

Meeting Start: 7.45pm

	In the absence of the chairman, vice chairman Cllr Milne took the chair	Action
1	To receive and approve apologies for absence Apologies from Cllr K White, Cllr S Beeusaert and Cllr N Tompkins	
2	Members are requested to make any declarations of personal or prejudicial interests relating to items on the agenda. None declared	
3	Public Time Member of the public advised that the black bin at Kimbells Field is being used for dog waste and is getting very smelly and asked if a dog bin could be installed. Council thought this was on the list of new bins being discussed with Althorp and will check. The goal posts on Kimbells Field have been damaged and it was asked if these could be replaced. Council will look into this. Member of the public felt that this damage was due to vandalism and offered to put up Ring cameras on the Pavillion to deter this behaviour. He will send in a quote to be considered by council. Plans for the village fete are going well and raffle tickets will be available mid May. It was suggested that the plans for the coronation party need to be publicized more.	Clerk Clerk
4	To approve and sign the minutes of the meeting held 22nd March 2023 and any matters arising It was agreed the minutes were correct and could be signed.	
5	Reports a) Clerk See appendix. b) West Northants Council No councillors present and no report sent. c) Police Nothing to update	
6	Planning a) To consider response to Highways regarding A428 proposed speed limit changes There is a proposal that part of this road is increased from 40pmh to 50mph. The council did not have any objections to this proposal but felt that there needed to be warning signs on the bend as this is where vehicles have come off the road in the past due to taking it too quickly. b) Updates for information There are lots of changes happening in the planning department at WNC to bring the different areas under one system. There have been teething problems.	Clerk
7	Environment a) To consider if Nobottle sign needs replacing and if so the options Sign is in a bad state, it was thought this is due to removal of graffiti. Clerk to log this on Street Doctor for a replacement. b) Updates for information A new report on the medieval cross had been forwarded to the council. This states that it thinks that there should be some urgent work. Question of ownership is still unknown. Further	Clerk

	<p>information is needed and as it is a listed monument, we are limited to what can be done without permission. Clerk to contact Historic England to ask what temporary options are available to make safe.</p> <p>Cllr Tompkins will be contacting the school about the playing field now that the school is open after the Easter holidays.</p> <p>Clerk had written to residents in Little Brington about the wall but has not received a response. A chase may be needed.</p>	<p>Clerk</p> <p>NT</p>
<p>8</p> <p>a)</p> <p>b)</p>	<p>Communication</p> <p>To receive update on website Key councillors involved were not present so there was no update. It was thought this must be nearly ready to go live</p> <p>Updates for information No further updates</p>	
<p>9</p> <p>a)</p> <p>g)</p>	<p>Community</p> <p>To receive update on lease for Reading Room Council Chairman had met with Reading Room representative to discuss terms. They are not happy with rent increase proposals and wish to have these looked at. Reading Room have also noted some improvements to the building that are needed. Terms are still being discussed with Althorp</p> <p>Updates for information Reading Room had also forwarded proposals for TV that can be linked to a computer but this was received too late for the council to consider.</p>	
<p>10</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p> <p>h)</p> <p>e)</p>	<p>Finance</p> <p>Reconciliation of Bank Balance (see appendix) Internal controller agreed the bank balance was reconciled.</p> <p>Payments due in April (see appendix) These were approved</p> <p>To approve Section 1 of the Annual Return – Governance Statement The council agreed that they could say yes to all statements. Form completed and signed by chair and Clerk</p> <p>To approve Section 2 of the Annual Return – Financial Statement It was proposed to accept the Financial statement. Form signed by Chair and Clerk as RFO</p> <p>To receive the internal auditors report and approve any actions The internal auditor reported that from her findings the council she is satisfied that effective policies and procedures together with systems to manage, monitor and control the Council's business are in place. There were no actions proposed.</p> <p>To consider dates of council meetings A couple of councillors had given apologies for meetings in May and June. It was thought that the council would still be quorate so to keep dates as they are.</p> <p>To approve staffing group for interviews It was agreed that the whole council do not need to be involved in the interview process. Chair and Vice Chair to make arrangements and report back.</p> <p>To consider how the council will run if there is no clerk for a period of time There may be a period of time without a clerk, either because there is not a suitable candidate or because the new clerk needs to give notice. Councillors had distributed key roles amongst them if needed. Clerk to meet with internal controller about finances so he can do this until the new clerk is on the bank mandate. Only query is about forwarding address of post.</p> <p>Updates for Information No further updates</p>	

Meeting closed: 8.40pm

The next meeting of the Parish Council is Wednesday **17th May 2023**.

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Items for the agenda to be received by Friday 5th May 2023.

Meetings are the 3rd Wednesday of the month except in August and December when there is no scheduled meeting.

Appendix

Clerks Report April 2023

COUNCILLOR VACANCIES – There are still 2 vacant seats on the Parish Council. Anyone interested in joining the Parish Council should contact the clerk

CLERK VACANCY – The council is looking for a new clerk. Details can be found on the council website, deadline for applications is the 21st April

CORONATION BIG LUNCH – Join with friends and family on Kimbells Field on 7th May 12 – 4pm to celebrate the coronation of King Charles III and Queen Camilla

Bank Balance as end March 2023

Bank Balance

Balance in Current Account YTD	606.92
Value of cheques yet to clear	0
Reserve account balance YTD	24,623.65
Total	25,230.57

Cash Book

Opening Balance	21,371.94
Expenditure to Date	22,976.74
Income to Date	26,835.37
Total	25,230.57

Payments for Approval April

Supplier	code	Detail	Invoice	VAT
Need the Loo	BT	Portaloo village fete	204.00	34.00
Althorp	BT	Little Brington Playing Field Rent	120.00	20.00
Reading Room	BT	Hall Hire	16.00	0.00
NCALC	BT	Subscription and Internal audit fee	578.10	43.40
HMRC	BT	PAYE 2022/23	0.95	0.00
S Willis	BT	Clerk April	442.20	0.00
HMRC	BT	PAYE	71.40	0.00
R&G Groundworks	BT	Grass Cutting	180.00	30.00
Yu Energy	DD	Street Light Power	273.05	13.00
Total			1,885.70	140.40