

Minutes of the Annual Meeting of BRINGTON PARISH COUNCIL
held on Wednesday 20th May 2020, via video-conference
www.bringtons-pc.gov.uk email:clerk@bringtons-pc.gov.uk

Present: S Norey, Cllr K Bright, Cllr J Milne, Cllr K White, Cllr T Lake

Also Present: Clerk and 5 Members of the public

Meeting Start: 7.45

		Action
12/20.21	To Elect Chairman for 2020-21 term and sign acceptance of office Cllr Norey advised he would not be standing for Chairman again. It was proposed that Cllr White be elected to Chairman. Office of Acceptance to be signed. Resolved	
13/20.21	To Elect Vice Chairman for 2020-21 term It was proposed to re-elect Cllr Milne as Vice Chairman. Resolved There was a conversation about the fact that some councillors wished to stand down, but would wait for current vacancies to be filled. If the council falls below 3 councillors Daventry District Council would need to be involved and the council would barely function.	
14/20.21	To receive and approve apologies for absence Everyone Present	
15/20.21	Members are requested to make any declarations of personal or prejudicial interests relating to items on the agenda. Noe declared	
16/20.21	Members of the Public are invited to address the council 1 member of public explained about event on Kimbells Field. This being a celebration for VE Day. This was spontaneous and the pavilion had been used to allow speakers for music. Everyone was socially distanced and music turned down so they could speak to each other. He felt that the email and associated social media attack from parishioners had been vindictive. Councillors stated that our email had not named anyone, and that our sole concern was use of the pavilion and area which is responsibility of the council and therefore liability would lie with the council. The Parish council had not been approached for this use and were completely unaware of this event before it took place. Another member of public backed up first resident saying that the email felt like the PC were the Police. This had not been the intention of the council, but has a duty to remind everyone of the government guidance to avoid this issue being repeated. He then continued to speak about the request from the church for grass cutting and gave details of legislation that he believed gave the council permission to do this. He expressed disappointment of the council that this was not on the agenda this month, he felt it should be there to keep it in the minds of the councillors. The clerk explained that following April meeting she had been tasked to find more information and that there was not enough for the council to make a decision. The agenda is for decision making and not to show the public a list of projects the council is involved in but has no news on. Clerk to look into the legislation quoted.	Clerk
17/20.21	To approve and sign the minutes of the meeting held 19th February 2020 and 15th April 2020 It was agreed the minutes were correct and could be signed	
18/20.21	Clerks Report See Appendix. All thought that this report was useful to fill in gaps between meetings. It was also noted that councillors Jo Gardner and John Bateson had resigned leaving vacancies on the council	
19/20.21	Finance a) Reconciliation of Bank Balance See appendix. Bank balance confirmed by internal controller b) Payments due in May	

c)	See appendix. To approve restating of figure in 2018/19 financial statement Clerk advised that whilst doing financial statement for 19/20 audit she discovered that the figures on 18/19 financial statement did not add up. There is a line for repayment of loan which is separate to all other spend. However, she believed this had been stated in the all other spend aswell and therefore leading to this figure being double counted. It was agreed to approve the restating of 18/19 figures. Resolved	
d)	To approve 2019/20 Governance statement for audit The governance statements were read and it was proposed that the council could say yes to all statements. Chair and clerk to sign. Resolved	
e)	To approve 2019/20 Financial Statement for audit Financial statement was tabled. Main large differences in income and expenditure was related to costs of outdoor gym equipment and pavilion improvement. It was proposed to approve the statement. Chair and clerk to sign. Resolved	
f)	To approve purchase of laminator for council use With current legislation preventing the use of playground equipment and outdoor gym equipment the clerk requested a laminator to allow her to make waterproof signs to put in these areas so it was clear that the equipment is not currently to be used. A budget of £25 for the laminator was approved plus consumables. Resolved	Clerk
20/20.21	To review and adopt Standing Orders and Financial Regulations It was questioned if the Standing Orders needed amending to take into account the current climate and virtual meetings. Clerk to get advice. It was proposed that Standing Orders and Financial regulations are readopted as is and if needed Standing Orders will be reconsidered at another meeting. Resolved	Clerk
21/20.21	To review appointment of internal auditor and Terms of Reference It was proposed that the current internal audit system is working and the terms of reference readopted. Resolved	
22/20.21	To consider if the Parish Council need to make changes on Kimbells Field and Pavillion to ensure correct use during current Lockdown period. After improvement of the pavilion a rental agreement was set up for its use. This was for operational and insurance reasons. However it had been agreed that informal use could continue for a group that had helped in the improvements. In light of the current situation with Covid19 it was thought this needed reviewing. For insurance reasons it is also important to know who has a key. It was proposed Clerk to purchase new lock for pavilion and PC and Post office (as those who have access to rental) to have keys. Clerk to ask Kimbells field caretaker who has key to vehicular access gate. Resolved	Clerk
23/20.21	To consider if the Parish Council wishes to maintain its own email database to communicate with the village Currently council use Brington News email system. It was felt that this would be another service for residents to subscribe to, which could potentially exclude some residents. There was also concern about GDPR risks. As such it was felt that this was not needed and the current system should be continued.	

Meeting closed: 8.45pm

The next meeting of the Parish Council is Wednesday 17th June 2020.

Items for the agenda to be received by Tuesday 9th June 2020.

Appendices to accompany the Agenda for 20th May 2020

Appendix ref: Finance

Bank Account Reconciliation

APPENDIX

Bank Balance as end April

Balance in Current Account YTD	155.26
Value of cheques yet to clear	-
Reserve account balance YTD	19,737.65
Total	19,892.91

Opening Balance	10,504.14
Expenditure to Date	1,451.23
Income to Date	10,840.00
Total	19,892.91

Payments for approval in May

Payee	Cheque	Description	Total	VAT inc
EON	DD	Lighting Power	246.21	0.00
Althorp Estate	BT	Playing Field Little Brington	120.00	20.00
Mrs S Willis	BT	Clerk May	415.94	0.00
HMRC	BT	PAYE	42.20	0.00
R&G Groundworks	BT	village mowing	299.08	49.86
Thomas James	SO	KF Caretaker	20.00	0.00
Peter Leydon	SO	LB Caretaker	20.00	0.00
DACT	BT	Northampton trip March	84.14	0.00
Total			1247.57	69.86

Income

Daventry District Council	Half year precept	10,840.00
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Clerks Report May 2020

DOG BINS – The clerk will be meeting with Althorp to discuss a suitable location once Covid 19 restrictions are lifted

KIMBELLS FIELD – The clerk has been made aware of weeds and has passed the information onto the caretaker

ROADWORKS – There is a bollard down on the island near the church. Highways are aware and this is on their works list. For updates see Street Doctor

ALTHORP BATH HOUSE – A housing needs study is required by Daventry District Council and the process for this will be starting soon.

GRANGE FARM – No further developments. Awaiting response from Daventry District Council

FOOTPATHS – It seems that the footpath that appeared to be closed was just a temporary closure whilst works were being done on the boundary. A footpath at Whilton Road has a message about recently sprayed field. This has been up for a while. There is also Blue plastic over electric fencing at Thronborough Hill and it has been questioned if walkers will be notified when this is active. On both counts I am waiting for clarification from Althorp.