

Minutes of the Meeting of BRINGTON PARISH COUNCIL
held on Wednesday 17th June 2020, via video-conference
www.bringtons-pc.gov.uk email:clerk@bringtons-pc.gov.uk

Present: Chairman Cllr K White, Cllr T Lake, Cllr J Milne, Cllr S Norey,

Also Present: Clerk, Catherine Day of Daventry District Council and 2 Members of the public

Meeting Start: 7.45

| | | Action |
|----------|---|--------|
| 24/20.21 | To receive and approve apologies for absence Everyone Present | |
| 25/20.21 | Members are requested to make any declarations of personal or prejudicial interests relating to items on the agenda. None declared | |
| 26/20.21 | To receive information from Daventry District Council regarding housing needs survey Catherine Day of Local Strategy Service at Daventry District Council explained the housing needs survey. This is done periodically across the District, the last one in Brington Parish was in 2011. The survey will assess the housing needs of those in the parish. A letter will be sent to all residents asking them to complete the survey. Once information is collated a report will be available which can be used to support planning applications. Cllr Norey advised that the last one had been used in response to planning applications in the past. It was proposed that the council would support the survey. Catherine Day left the meeting. | |
| 27/20.21 | Members of the Public are invited to address the council 1 member of public advised the council of an article published by the History Society marking the 75 th Anniversary of VE Day. This article remembers a Brington Resident who was awarded the Flying Cross, his achievements were listed. In his retirement he cut the grass on the bank outside Cornaway, which is known locally as Brian's Bank. He made a request that the council look to officially change the name to Brian's Bank to remember him. Clerk to investigate. 2 emails had been received regarding the change of License being discussed in item 35. An email had also been received about the verge in Back Lane being overgrown. It was agreed this would be discussed in item 31. | Clerk |
| 28/20.21 | To approve and sign the minutes of the annual meeting held 20th May 2020 It was agreed the minutes were correct and could be signed | |
| 29/20.21 | Clerks Report See Appendix. It was also noted the War Memorial is now Grade 2 listed. | |
| 30/20.21 | Finance a) Reconciliation of Bank Balance See appendix. Bank balance confirmed by internal controller b) Payments due in June See appendix. c) To receive internal audit report and approve any actions Internal audit report advised how the audit had taken place and that from her examinations she was satisfied there are effective policies and procedures in place. There were no points of action to consider. Resolved d) To consider purchasing cloud space for back up of Parish Council files. The clerk currently backs up onto OneDrive. The free amount of space is nearly full. OneDrive for more than 5GB space is £1.99 a month. Other options such as external hard drive, other services and purchasing Office 365 were considered but it was thought for continuity OneDrive | |

| | | |
|---------------------|--|---------------------------|
| <p>e)</p> <p>f)</p> | <p>subscription would be best. Clerk to check if there is an annual subscription with discount. Resolved</p> <p>To approve payments for use of Zoom meetings The Council has been using Zoom for virtual meetings as suggested by NCALC. Free meetings are only for 40 minutes. To upgrade to Pro is £11.99 a month. Office Teams cannot be used as the clerk does not have Office 365. It was agreed to pay this monthly fee until we no longer need to videoconference meetings. Resolved</p> <p>To approve councillor training Cllr White had requested to attend a Code of Conduct training as a refresh and Chairmanship Training. These were approved. The clerk also suggested that new councillors should attend New councillor training. There are 2 other people who are interested in becoming councillors so it was suggested that NCALC may do specified training for us. Clerk to investigate price for next meeting. Resolved</p> | <p>Clerk</p> <p>Clerk</p> |
| <p>31/20.21</p> | <p>To consider request from Church to pay for grass mowing churchyard This had been discussed previously where the council felt that it was not within their legal power to do so. A member of the public had come up with various alternative arguments and he was thanked for bringing them to our attention. Of the 4 alternative pieces of legislation, 3 were not deemed suitable for this parish council for many reasons, but Local Government Act 1972 Section 214 (6) stated that parishes are Burial Authorities that have an option to maintain. The issue is that the 1894 Act that the council previously used as a reason not to is an Act of exclusion and there is debate on whether the 2 are reconcilable. There are lots of different legal interpretations and this is still a grey area as this has not been tested in court. It was agreed that the church is a prominent part of the village and that a contribution only is being requested, not the whole area. Based on this the council proposed to use the power within LGA 1972 s214(6) to pay for cuts on the bank in the churchyard during the mowing season (1 per month April – September). Quote received from contractor was for whole churchyard. Clerk to send map back with area to be cut and ask for requote, if the new quote is less than £100 per cut the council approved the spend. Resolved All agreed that the verge on Back Lane needed cutting. This was previously cut by a neighbour but is not anymore. It was agreed to ask the contractor to cut as a one-off next time they cut Kimbells Field whilst the clerk investigates ownership.</p> | <p>Clerk</p> <p>Clerk</p> |
| <p>32/20.21</p> | <p>To consider appendix to Standing Orders until May 2021 regarding meeting virtually An appendix for Standing Orders has been suggested by NALC for use this year whilst the council meets virtually. It was proposed to add this appendix to the Standing Orders until next May when the document will be reviewed. Resolved</p> | |
| <p>33/20.21</p> | <p>To consider risk assessment for reopening of play equipment, gym equipment and Pavillion when government guidance allows Northants CALC had circulated advice from an insurance company on reopening of public spaces. Many items were not relevant to Brington Parish Council, but for councils with community centres or similar or leasing of land for sports clubs. It was agreed that the council would follow government guidance going forward for reopening of these areas. Resolved</p> | |
| <p>34/20.21</p> | <p>To consider if the council would consider contributing towards internet provision for Reading Room There is currently no internet access at the Reading Rooms and it was thought that this would be useful for future business for the Reading Rooms, including the use by the parish council. It was thought that Gigaclear had offered to connect and provide as part of community engagement. Clerk to investigate.</p> | <p>Clerk</p> |
| <p>35/20.21</p> | <p>To consider a response to Licensing change application for Saracen’s Head, Little Brington 2 emails had been received from local residents who were objecting. The License is asking for permission to use a paddock however the council believes that this use could need a change of</p> | |

| | | |
|--|--|-------|
| | <p>use planning application. There were also queries over the outdoor cinema and how this would be facilitated.</p> <p>The council were in favour of supporting a local business, wanting to keep a pub in the village if possible.</p> <p>It was proposed that the council supported the application but to flag concerns over planning issues and potential noise from outdoor cinema. Resolved</p> | Clerk |
|--|--|-------|

Meeting closed: 9.10pm

The next meeting of the Parish Council is Wednesday 15th 2020.

Items for the agenda to be received by Tuesday 9th June 2020.

Appendices to accompany the Agenda for 17th June 2020

APPENDIX

Clerks Report June 2020

DOG BINS – The clerk will be meeting with Althorp to discuss a suitable location once Covid 19 restrictions are lifted. A site visit is needed to confirm best location.

KIMBELLS FIELD – The clerk has been made aware of weeds and has passed the information onto the caretaker

ROADWORKS – There was a bollard down on the island near the church. It appears this has now been reinstated

ALTHORP BATH HOUSE – A housing needs study is required by Daventry District Council and the process for this will be starting soon.

GRANGE FARM – This was approved in May with many conditions that were requested by the Parish Council from your comments. This includes (in summary): Strictly following drawings; Hours of 7.30 -19.00 Monday to Friday, 8.30 – 13.00 Saturday and not at all on Sundays or Bank Holidays; Prior to occupation external lighting needs permission; Acoustic insulation scheme to be approved by LPA. See Daventry District Council website for more information.

FOOTPATHS – Fences around a field on Thornborough Hill are lined with electric fencing, with blue caps over where the footpath crosses. I have asked Althorp for more information for public but still waiting.

VACANCIES – The parish Council currently has 3 vacancies it can fill via Co-option. If you are interested in joining the parish council please contact the clerk for more information.

Bank Balance as end May

Bank Balance

| | |
|--------------------------------|------------------|
| Balance in Current Account YTD | 1,153.90 |
| Value of cheques yet to clear | - |
| Reserve account balance YTD | 17,737.65 |
| Total | 18,891.55 |

Cash Book

| | |
|---------------------|------------------|
| Opening Balance | 10,504.14 |
| Expenditure to Date | 2,452.59 |
| Income to Date | 10,840.00 |
| Total | 18,891.55 |

Payments for approval in June

| Payee | Cheque | Description | Total | VAT inc |
|-----------------|--------|---------------------------|----------------|---------------|
| Althorp Estate | BT | kimbells Field rent | 470.76 | 78.46 |
| R&G Groundworks | BT | village mowing | 299.08 | 49.86 |
| Mrs S Willis | BT | Laminator and accessories | 27.98 | 0.00 |
| Thomas James | SO | KF Caretaker | 20.00 | 0.00 |
| Peter Leydon | SO | LB Caretaker | 20.00 | 0.00 |
| Mrs S Willis | BT | Clerk June | 416.14 | 0.00 |
| HMRC | BT | PAYE | 42.00 | 0.00 |
| | | Total | 1295.96 | 128.32 |