

**Minutes of the Meeting of BRINGTON PARISH COUNCIL**  
**held on Wednesday 20<sup>th</sup> January 2020, via video-conference**

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**Present:** Chairman Cllr K White, Cllr S Beeusaert, Cllr T Lake, Cllr J Milne, Cllr S Norey, Cllr N Tompkins

**Also Present:** Clerk, David Slack of Althorp and 3 Members of the public

**Meeting Start:** 7.45

		Action
93/20.21	<b>To receive and approve apologies for absence</b> All Councillors present	
94/20.21	<b>Members are requested to make any declarations of personal or prejudicial interests relating to items on the agenda.</b> None declared	
95/20.21	<b>Members of the Public are invited to address the council</b> One member of the public had requested that the council revisit the idea of a second walk through gate at the lower end of the field by the larger gate. This would help protect the field from walkers and dogs. Last time the Council considered a kissing gate and this is not needed, just a walk through. It was noted that there is a kissing gate in another field that is not being used. Member of public to contact Althorp with location so they can investigate. Member of the public advised that there are lots of people coming in to the village, despite there being advice against none essential travel. Can notices be put up?	
96/20.21	<b>To approve and sign the minutes of the annual meeting held 18<sup>th</sup> November 2020 and 6<sup>th</sup> January 2021</b> It was agreed the minutes were correct and could be signed	
97/20.21	<b>Clerks Report</b> See Appendix.	
98/20.21	<b>Report from Althorp Estate</b> Shoots have stopped due to the pandemic, as such there will be one day when staff will be shooting to cull to prevent the birds ruining crops. There have been issues with trail bikes on the fields and they have been working with the Police on this. If you see anything let Althorp or the Police know. It seems that they are coming in from outside the village. Parts of the old wall are starting to fall due to the excessive wet ground. They are working on getting this repaired. David Slack left the meeting	
99/20.21	<b>To consider and approve co-option of councillor</b> Phil Richardson introduced himself. It was proposed that he be co-opted to the Parish Council.	
100/20.21	<b>Finance</b> a) <b>Reconciliation of Bank Balance</b> See appendix. Bank balance confirmed by internal controller b) <b>Payments due in January</b> See appendix. c) <b>To consider and approve budget and precept request for 2021/22</b> Budget for year 2020/21 to date was considered. There is a projected underspend due to expected projects not taking place due to the pandemic restrictions. It is expected that these projects and more will be undertaken in 2021/22. As such it was proposed to carry these reserves across to allow extra spending in 2021/22. It was proposed that the budget and Precept for 2021/22 should remain at £21680. <b>Resolved</b>	
101/20.21	<b>To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police</b>	

	Cllr S Beeusaert offered to take up this role. It was proposed that his name is put forward. <b>Resolved</b>	
102/20.21	<b>To consider and approve website and IT support options</b> Councillors have been experiencing issues with current email provider. Use of Office 365 or Google Workspace was considered. It was proposed that the clerk and 2 councillors have a 1 month trial. Cllrs Beeusaert and Tompkins offered to take this up. Website will be discussed at a later date.	Clerk / SB / NT
103/20.21	<b>To consider and approve location for new oak tree</b> Oak Tree planted in Kimbells Field has failed. Althorp have offered new oak as replacement. Other places were considered. Clerk to contact school to see if they have room now that there has been thinning of trees there. It thought this would be a prominent place and good for education.	Clerk
104/20.21	<b>To consider and approve village survey</b> A couple of minor amendments were made and the survey was approved. It is hoped to get this out as soon as possible. Clerk to ask if this can be delivered as in insert with the newsletter.	Clerk
105/20.21	<b>To consider if there is anything that the Parish Council can do with regards to parking in the villages</b> The issue is that there are a lot of properties without off road parking, and many households now own 2 cars. This has been made worse in recent months due to everyone following the “stay at home” advice. This leads to verges being churned up or areas where parking can be dangerous, limiting vision. This is hard to stop as it will just push the problem elsewhere and there are no sanctions. It was agreed that this would be added to the survey to see if this was thought of as a village wide issue that we would need to tackle.	
106/20.21	<b>To consider a new litter bin at the church carpark</b> Whilst there is a dog bin at the car park there is not a litter bin and this is leading to litter being left on site. Althorp asked if we would consider installing one. Clerk to investigate prices and permissions for next meeting	
107/20.21	<b>To consider need for pedestrian gate and dog bin at lower end of Kimbells Field</b> Pros and cons of another gate were discussed. It was felt that nothing had changed since the last time the request had been made so this was still not needed. Councillors thought 1 entrance point was enough for the size of the field. It was also thought that as there was already a bin nearby another bin was not needed.	Clerk
108/20.21	<b>To consider if there is anything that the Parish Council can do with regards to issues arising with Lockdown 3</b> Main issue that has been raised to the council is that it appears that people are travelling into the village to exercise. The Police have been contacted and the issue is there is there is no legal definition of “local”. It was thought that there are 2 similar but different issues. Firstly, people travelling in to the village to walk when there are probably walks closer to home. Secondly, youths congregating in evenings. Cllr Beeusaert to Contact the police to see if they can provide a presence from time to time	SB
109/20.21	<b>To consider if there are any environmental projects that DDC can help the parish council with</b> DDC Environmental improvement officer had approached the parish council asking if there were any initiatives that we may want help with. Wildflowers in Kimbells field, Electronic Vehicle charging and alternative heating options, or heating co-operatives were discussed. Clerk to contact for more information	Clerk
110/20.21	<b>To consider Councillors roles and responsibilities and if any training is required</b> Previously councillors had certain areas they were responsible for. With recent changes this has slipped and it was thought it was worthwhile reviewing. It was approved as follows: Cllr Beeusaert – Grants, Cllr Lake – Community, Cllr Milne – Finance, Cllr Norey – Communication, Cllr Richardson – Environment, Cllr Tompkins - Planning and Cllr White – Highways.	

Meeting closed: 9.45pm

The next meeting of the Parish Council is Wednesday 17<sup>th</sup> February 2021.

Items for the agenda to be received by Tuesday 9<sup>th</sup> February 2021.

## Appendices to accompany the Agenda for 20<sup>th</sup> January 2021

### APPENDIX

#### Clerks Report January 2021

**DOG BINS** – Bin has been ordered for installation at the avenue of trees. This will be delivered to Althorp this week, who have agreed to install this for us.

**ALTHORP BATH HOUSE** – Following the publication of the Housing Needs Survey, Althorp have some ideas about what they would like to build on this land and a meeting with the Parish Council is being arranged to discuss this.

**VACANCIES** – The parish Council currently has 2 vacancies it can fill via Co-option. If you are interested in joining the parish council please contact the clerk for more information.

**BROADBAND AT THE READING ROOMS** – Gigaclear have made an offer and the clerk is in discussions with the Reading Room Committee and Gigaclear

**KIMBELLS FIELD** – The parish Council have purchased a box to house small play equipment for use on Kimbells Field. Please take care when using this equipment and put it back when you have finished. Also, during this current time please take care to clean or sanitise your hands before and after use.

**CONSERVATION AREA CONSULTATION** – Deadline for responses is 18<sup>th</sup> January 2021. The Parish Council agreed this was a sound document and agreed with the proposals.

#### Bank Balance as end December

##### Bank Balance

Balance in Current Account YTD	274.67
Value of cheques yet to clear	0
Reserve account balance YTD	23,434.49
<b>Total</b>	<b>23,709.16</b>

##### Cash Book

Opening Balance	10,504.14
Expenditure to Date	12,031.82
Income to Date	25,236.84
<b>Total</b>	<b>23,709.16</b>

#### Payments for approval in January

Payee	Cheque	Description	Total	VAT inc
DM Payroll Services	BT	Payroll Services	<b>40.50</b>	0.00
Northants CALC	BT	Chairmanship training	<b>44.00</b>	0.00
Thomas James	SO	KF Caretaker	<b>20.00</b>	0.00
Peter Leydon	SO	LB Caretaker	<b>20.00</b>	0.00
Mrs S Willis	BT	Clerk December	<b>426.51</b>	0.00
HMRC	BT	PAYE	<b>44.80</b>	0.00
Northampton Services	BT	Bollards on Little Brington Green	<b>435.00</b>	0.00
Northants CALC	BT	New councillor training TL	<b>44.00</b>	0.00
HCI Data Ltd	BT	Domain name renewal	<b>102.00</b>	17.00
Mrs S Willis	BT	One drive and Zoom Subscription	<b>18.37</b>	0.00
Thomas James	SO	KF Caretaker	<b>20.00</b>	0.00
Peter Leydon	SO	LB Caretaker	<b>20.00</b>	0.00
Mrs S Willis	BT	Clerk January	<b>426.51</b>	0.00
HMRC	BT	PAYE	<b>44.80</b>	0.00
CPRE	BT	Subscription	<b>36.00</b>	0.00
<b>Total</b>			<b>1,742.49</b>	<b>17.00</b>