

# The Bringtons Parish Council

## Minutes of the Meeting of BRINGTON PARISH COUNCIL held on Wednesday 29<sup>th</sup> September 2021, Reading Room, Great Brington

[www.bringtons-pc.gov.uk](http://www.bringtons-pc.gov.uk) email:clerk@bringtons-pc.gov.uk

**Present:** Chairman Cllr J Milne, Cllr S Beeusaert, Cllr T Lake, Cllr P Richardson, Cllr N Tompkins

**Also Present:** Clerk, WNC Cllr P Bignell and 4 members of public

**Meeting Start:** 7.45pm

		Action
53	<b>To receive and approve apologies for absence</b> Apologies accepted for Cllr K White. Vice Chair Cllr J Milne took the chair	
54	<b>Members are requested to make any declarations of personal or prejudicial interests relating to items on the agenda.</b> None declared	
55	<b>Public Time</b> Member of the public advised there will be a Harvest service at the Church on 10 <sup>th</sup> October at 10am. Collections of tins and packets for the food bank. The council were asked who is supposed to put out the bins on Kimbells field as a neighbour has been doing this. Clerk confirmed it is the caretakers job and will remind him Member of the public expressed concerns of grassed areas in the village which are receding. This then gets tarmacked by Highways and is lost forever. Ideas were discussed and will be discussed as part of the 4 year plan. Member of the public had been speaking to the contractors emptying the bins at the churchyard who had suggested that a larger dog bin was needed there. Also friendly signs to ask to pick up after your dog. Bins on agenda item 61b Member of the public was asking whether we are getting value for money from the caretakers of the fields. A list of what they should be doing has been forwarded to the clerk. Councillor email on the website is not valid. Clerk to check.	Clerk          clerk
56	<b>To approve and sign the minutes of the meeting held 21<sup>st</sup> July 2021 and any matters arising</b> It was agreed the minutes were correct and could be signed. Re 45d – Updated asset register needs to be added to the website. Re 48a – Resident has said he will purchase paint and send receipt to clerk to be reimbursed but clerk has not heard anything since. Re 49 – Councillors will be looking at alternatives for website. To be discussed in 62b	
57	<b>Reports</b> a) <b>Clerk</b> See appendix. Clerk also advised why meeting on 15 <sup>th</sup> September had to be cancelled. Councillors on holiday and then last minute sickness and work commitments had made the council inquorate (There must be 3 councillors present for the meeting to be legal). There are only 6 councillors out of a possible 8 and if the council was at full capacity this may not have been an issue. Anyone interested in becoming a councillor to contact the clerk. b) <b>West Northants Council</b> West Northants Council are one of the leading councils to take on Afghan refugees. They are based at hotels in the area and are personnel and their families who had worked for the British government. They are actively engaged in helping them get employment and educating the children. Links for how to help are on the West Northants Council website. c) <b>Police</b>	

	<p>CLlr Beeauseart has contacted the PCSO reponsible for the area and has invited them to a meeting to introduce himself. There is a meeting in December which he is attending about the Police Plan.</p>	
<p><b>58</b></p> <p><b>a)</b></p> <p><b>b)</b></p> <p><b>c)</b></p> <p><b>d)</b></p>	<p><b>Finance</b></p> <p><b>Reconciliation of Bank Balance</b> See appendix. Bank balance confirmed by internal controller</p> <p><b>Payments due in September</b> See appendix.</p> <p><b>To receive external auditors report</b> External Auditor had stated that there were no matters giving cause for concern and that relevant legislation and regulatory requirements have been met.</p> <p><b>Updates for Information</b> No further updates</p>	
<p><b>59</b></p> <p><b>a)</b></p> <p><b>b)</b></p> <p><b>c)</b></p>	<p><b>Planning</b></p> <p><b>To consider and approve response to Planning Application WND/2021/0421 – Demolition of existing building (remains) and construction of self-contained residential annexe – The Old Butchery, Main Street, Little Brington</b> Neighbour had asked about a condition to ensure the annexe cannot later become a holiday let. The Parish Council believe that this has already been written into a condition but would like this confirmed. There was also a query about whether an environmental assessment has been made. It was thought that one would be needed.</p> <p><b>To consider and approve a response on Oxford – Cambridge arc Consulation</b> Suggested response from CPRE had been circulated and councillors felt this was a good approach and that we should support these responses. It was thought that environmentally Cambridge and Oxford are very different and it was thought it would be difficult to have a single policy for the whole area. There is a need for transport links east to west.</p> <p><b>Updates for information</b> It is thought that there will soon be an application for Blacksmiths Lane, Little Brington. As yet there is no formal application for either of the applications discussed last meeting.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>60</b></p> <p><b>a)</b></p> <p><b>b)</b></p> <p><b>c)</b></p> <p><b>d)</b></p>	<p><b>Community</b></p> <p><b>To consider restarting the DACT bus service</b> It was thought this had been well used before Covid and that this should be restarted as Whilton has expressed an interest too. Clerk to set up.</p> <p><b>To consider response to West Northants Bus services improvement Survey</b> There is definitely a deficiency in service in the rural areas, and hence our need to start our own service. There had been talk about a bus on demand service. Is this being introduced? Are there things the council could do to get people to where the bus stops are?</p> <p><b>To approve next steps following village survey</b> There are a couple of residents who would like to be involved in the production of the plan. CLlr White had been driving this and it was not known if he had arranged a meeting to discuss priorities. To be moved to next meeting.</p> <p><b>Update for information</b> no further updates</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>61</b></p> <p><b>a)</b></p> <p><b>b)</b></p>	<p><b>Environment</b></p> <p><b>To consider quotes for benches</b> Options for benches to replace bench at church and half way between Little Brington and Great Brington had been circulated. Councillors chose wood look recycled plastic seat. Prices ranged from £450 - £520 but all looked similar. Clerk to find quotes for removing old and siting new. Member of the public offered to take a look. Otherwise look for handyman.</p> <p><b>To consider new bins in the village</b></p>	<p>Clerk</p>

<p>c)</p> <p>d)</p>	<p>A dog bin has been purchased and is at Althorp as they were going to install at end of avenue of trees but they have now changed their mind. It was thought this should be put next to existing bin at the churchyard. Clerk to ask Althorp if they would do this. Otherwise Cllr Beeuseart will collect. Quotes for installing rubbish bins seemed expensive. Clerk to find local handyman to quote.</p> <p><b>To receive playground equipment report for Little Brington Playing Field and to approve any works</b></p> <p>All items were low or very low risk. Some items had suggested ongoing monitoring. Clerk had sent this to caretaker asking they take a look and report if there are any changes.</p> <p>There was a quote for replacing soft matting around multi-play as gaps could be a trip hazard. Council are looking to update play equipment and would like to monitor the risk as this may be replaced soon anyway. Cllr Tompkins to contact school about asking what the children would like.</p> <p><b>Updates for information</b></p> <p>Railings on Main Street near Back Lane need painting. Clerk to contact highways.</p>	<p>Clerk</p> <p>NT</p>
<p>50</p> <p>a)</p> <p>c)</p>	<p><b>Communication</b></p> <p><b>To consider adding contact details of presenters to minutes</b></p> <p>Clerk advised that she did not think that this was an appropriate place for the information. However councillors felt that often presenters are happy to leave details so people can contact them. As such they proposed that information is recorded in the minutes with the permission of the presenter.</p> <p><b>Update for information</b></p> <p>For the website it is important to have a platform that is easy to update and maintain. There was also a discussion about pros and cons of Facebook.</p>	

Meeting closed: 9.10pm

The next meeting of the Parish Council is Wednesday 20<sup>th</sup> October 2021.

Items for the agenda to be received by Tuesday 12<sup>th</sup> October 2021.

## Appendices to accompany the Agenda for 29<sup>th</sup> September 2021

### Clerks Report September 2021

**BROADBAND AT THE READING ROOMS** – Gigaclear have offered free access for 1 year at the Reading Rooms and we are in communication about installation.

**VACANCIES** – There are still 2 vacant seats on the Parish Council. Anyone interested in joining the Parish Council should contact the clerk.

**PARISH PLAN** – Following the results of the village survey the parish council is looking to put together a 4 year strategy. Anyone interested in getting involved should contact the clerk

### Bank Balance as end August

#### Bank Balance

<b>Balance in Current Account YTD</b>	531.03
<b>Value of cheques yet to clear</b>	0
<b>Reserve account balance YTD</b>	22,218.91
<b>Total</b>	22,749.94

#### Cash Book

<b>Opening Balance</b>	19,382.81
<b>Expenditure to Date</b>	8,457.29
<b>Income to Date</b>	11,824.42
<b>Total</b>	22,749.94

### Payments for approval in September

Payee	Cheque	Description	Total	VAT inc
West Northamptonshire	BT	Elections admin fee	<b>90.00</b>	15.00
Woodard Ltd	BT	Portaloos for event on Kimbells Field	<b>102.00</b>	17.00
Compete366	BT	365 subscription	<b>41.52</b>	6.92
Thomas James	SO	KF Caretaker	<b>20.00</b>	0.00
Peter Leydon	SO	LB Caretaker	<b>20.00</b>	0.00

Mrs S Willis	BT	Clerk August	<b>423.31</b>	0.00
HMRC	BT	PAYE	<b>48.00</b>	0.00
Liams Homework	BT	Repair and paint post at Kimbells Field	<b>35.00</b>	0.00
Reading Room	BT	Room Hire	<b>16.00</b>	0.00
R&G Groundworks	BT	grass cutting	<b>375.99</b>	62.68
PWLB	DD	Loan repayment	<b>788.47</b>	0.00
R&G Groundworks	BT	grass cutting	<b>577.82</b>	96.32
Mrs S Willis	BT	Clerk September	<b>423.11</b>	0.00
HMRC	BT	PAYE	<b>48.20</b>	0.00
Thomas James	SO	KF Caretaker	<b>20.00</b>	0.00
Peter Leydon	SO	LB Caretaker	<b>20.00</b>	0.00

**Total** **3,049.42** **197.92**

Income

Kimbells Field Hire			50.00
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**Total** **50.00**