

The Bringtons Parish Council

Minutes of the Meeting of BRINGTON PARISH COUNCIL held on Wednesday 24th November 2021, Reading Room, Great Brington

www.bringtons-pc.gov.uk email:clerk@bringtons-pc.gov.uk

Present: Chairman Cllr K White, Cllr S Beeusaert, Cllr T Lake, Cllr P Richardson

Also Present: Clerk, and 2 members of public

Meeting Start: 7.45pm

		Action
74	To receive and approve apologies for absence Apologies accepted for Cllr N Tompkins Cllr J Milne	
75	Members are requested to make any declarations of personal or prejudicial interests relating to items on the agenda. None declared	
76	Public Time - Member of the public asked if Tea and Coffee could be provided to give more of a community feel and to make the meeting more inviting. - Suggestion of the Council starting a 100 club. Proceeds could be shared amongst village groups. Clerk to investigate if this is something the PC can do. - Carol service at Great Brington church on 19 th December at 6pm. - Member of public advised PC website is difficult to navigate and wondered where we are with updating. Tender document with our requirements is being pulled together for quotations. - Defibrillator in Little Brington is at the school but still needs connecting. Cllrs to chase on this.	Clerk SB/NT KW/SB
77	To approve and sign the minutes of the meeting held 20th October 2021 and any matters arising It was agreed the minutes were correct and could be signed. - Kimbells Field caretaker to be approached and thanked for his work. The Parish Council were disappointed that he had decided not to work for the council any more after hearing there had been criticism of his work from residents. - DACT Bus, The first one did not have any passengers. Clerk had not heard about Northampton bus a couple of weeks ago so assumes there were passengers. Next Daventry bus is Friday. Clerk will contact DACT next week to get passenger numbers to see if this is worth continuing.	KW Clerk
78	Reports a) Clerk See appendix. Clerk also advised that she had received information from WNC council on bin collections over Christmas which has been sent out on Brington News email b) West Northants Council No councillor present c) Police Cllr Beeuseart has been in touch with our local PCSO Craig Edgell. He works from Daventry station and is keen to introduce himself. Reports are available online. Council to work out best way to share this information. It was noted that there had been a van break-in in Great Brington where tools had been stolen.	
79	Finance a) Reconciliation of Bank Balance See appendix. b) Payments due in November See appendix. Amount for bin emptying was queried. This is for one year. Clerk believed this was for the new bin and existing bins are covered by WNC still. Clerk to check. c) To consider council continuity procedure	Clerk

<p>d)</p>	<p>Clerk advised it was worth the council considering what they would do should the clerk suddenly be incapable of doing the work. In the first instance the PC should Contact NCALC to discuss a potential locum if it was thought it was needed. Majority of files are electronic now and are stored on the cloud. Cllr Beeuseart has access to update passwords if needed so the council could do this to gain access. Clerk to produce a shared file that states basic regular tasks and any other passwords that would be needed.</p> <p>Updates for Information</p> <p>Clerk advised that budgeting would need to be considered in January meeting and for all to start thinking about what might need to be included above everyday spend.</p>	<p>Clerk</p>
<p>80 a)</p> <p>b)</p>	<p>Planning</p> <p>To consider response to West Northamptonshire Council Strategic Plan consultation</p> <p>Some councillors had already responded personally.</p> <p>The council did not feel that this was an appropriate place for up to 5000 houses. The current infrastructure (roads / schools / medical) is barely coping and there is no room for new infrastructure. The railway station is being used as a reason but the council felt this was insufficient reason as it is a local station. Concern over impact on local villages in the surrounding area due to the increased use of local roads. Clerk to draft response for circulation and approval before the deadline of 6th December.</p> <p>Updates for information</p> <p>EDF had been asking for an informal meeting with councillors to give update as they were unable to attend this evening. Councillors would not like to have an informal meeting and suggest EDF set up public meeting.</p>	<p>Clerk/all</p> <p>Clerk</p>
<p>81 a)</p> <p>b)</p> <p>c)</p>	<p>Community</p> <p>To consider support Surfing for All at the Reading Room</p> <p>Reading Room committee are looking to apply for a grant from WNC to purchase equipment to set up a facility to teach people how to use internet for banking / shopping etc or for use of the equipment if not available at home. They were looking to PC for support to help application. Councillors supported the project idea in principle. Village survey suggested there should be support for aging community and this would fit this.</p> <p>It was proposed that the Parish council could provide a grant towards some items such as projector and screen to a value of £1500.</p> <p>To receive update on Village Survey Results</p> <p>There has been a meeting of the group looking to pull together a strategy and there is another meeting next week. A document will be produced for January meeting with suggestions for council to approve.</p> <p>Update for information</p> <p>no further updates</p>	
<p>82 a)</p> <p>b)</p>	<p>Environment</p> <p>To consider specification for caretaker / handyman role and next steps</p> <p>It was thought that the council now need to consider what needs to be done and the best way to do this. Do we want to outsource? There is a need for Kimbells Field and Little Bringtons Playing Fields to have regular checks to ensure they are safe for use but do we want more? There would be occasional extra jobs such as fixing fences but it was thought this is not enough for a regular job. Also could think wider to make the village look smarter such as cleaning signs.</p> <p>There was a discussion about a balance between having a paid position and using volunteers. Currently there is a need for the bins to be put out from the fields every 3 weeks. Member of the public who lives near Kimbells Field offered to do this. Cllr Lake offered to ask her son to do the one in Little Brington as he works at the school. Cllr Richardson will continue safety checks at the 2 sites and we will go out for volunteers for jobs as they are needed.</p> <p>To consider specification for grass cutting and next steps</p>	<p>TL / PR</p>

	<p>Current specification was shared for Kimbells Field and the church. There was a discussion about continuing to cut the grass at the church. It was agreed to ask for pricing and discuss then. Clerk to ask for 3 year fixed price contract based on current specification. Quotes to be discussed in January meeting.</p> <p>Cllr White advised he had asked Althorp for a list of communal space assets owned by the estate so we can establish ownership of various areas.</p>	Clerk
c)	<p>To consider what the Parish council can do with regards to verges and overhanging vegetation in the villages</p> <p>Examples were given. In some instances it is obvious who the owners are in others is not so clear. Notices to be put in electronic and printed newsletters asking resident to “look after our villages” by being responsible in where they park and by looking after their boundaries.</p> <p>Cllr Beeusaert will also speak to PSCO to see if there is anything that they can do with regards to parking on verges.</p>	Clerk SB
d)	<p>Updates for information</p> <p>Cllr Richardson advised that Station Road near the church is subsiding and that this will need a strategic plan rather than a patch up. Clerk to contact Highways.</p> <p>Althorp are planting wildflowers in places around the villages and looking at changing Hedging management. They are also not using chemicals on their land.</p>	Clerk
83	<p>Communication</p>	
a)	<p>To consider dates and times for council meetings in 2022</p> <p>It was agreed to keep meetings at 3rd Wednesday of the month at 7.45</p>	
b)	<p>To consider Parish Council role following the death of a senior Royal</p> <p>There is a protocol that principal councils must follow but parishes are allowed to do what they can. The church had advised that they will have a book of condolence available and the church will be open. The Parish Council to give support to the church at that time.</p>	
c)	<p>To consider introduction of a volunteer list or local tradesman directory</p> <p>This was briefly covered in item 82a. It was proposed that a request for volunteers or tradesmen is made on email newsletter each time it is needed rather than there being a directory kept.</p>	
d)	<p>To receive update on new website and approve next steps</p> <p>This was discussed in public time. Tender document is being finalized with a view for quotes to be discussed in January.</p>	
e)	<p>Updates for information</p> <p>none</p>	

Meeting closed: 9.35pm

The next meeting of the Parish Council is Wednesday 19th January 2022.

Items for the agenda to be received by Tuesday 11th January 2022.

Appendices to accompany the Agenda for 24th November 2021

Clerks Report November 2021

BROADBAND AT THE READING ROOMS – This has now been installed and is available whenever you are using the Reading Rooms. Log in details are on the board in the Reading Room

VACANCIES – There are still 2 vacant seats on the Parish Council. Anyone interested in joining the Parish Council should contact the clerk.

BENCHES – The council have ordered new benches but there is a long leadtime from the supplier so these will be installed in the Spring.

Bank Balance as end October 2021

Bank Balance

Balance in Current Account YTD	803.93
Value of cheques yet to clear	0
Reserve account balance YTD	28,918.91
Total	29,722.84

Cash Book

Opening Balance	19,382.81
Expenditure to Date	12,474.39
Income to Date	22,814.42
Total	29,722.84

Payments for approval in November

Payee	Cheque	Description	Total	VAT inc
Mrs S Willis	BT	Clerk November	423.11	0.00
HMRC	BT	PAYE	48.20	0.00
West Northants Norse	BT	Churchyard bin emptying	346.56	57.76
R&G Groundworks	BT	grass cutting	460.22	76.72
DACT	BT	Northampton bus	72.49	0.00
DM Payroll Services	BT	Payroll Services	60.00	0.00
Compete366	dd	365 subscription	41.52	6.92
DACT	BT	Daventry Bus	63.91	0.00
Reading Room	BT	Room Hire	16.00	0.00
PKF Littlejohn	BT	External Audit	240.00	0.00
		Total	1,772.01	141.40