



To: All Members of Brington Parish Council

You are hereby summoned to attend the Brington Parish Council Annual Meeting to be held on Wednesday 21 May 2025 starting at 7.45pm or after the Annual Parish Meeting, whichever is sooner. All Members of the Public and Press are welcome

Signed: Shelagh Muir

Shelagh Muir

(Parish Clerk)

Dated: 14 May 2025

1.		To Receive all Councillors signed Acceptance of Office Declarations and if any not received, determine when they shall be received. (Note - Failure to accept the Office of Councillor is immediate disqualification.)
2.		To Welcome all to the meeting and Receive Introductions
3.		To receive nominations and elect the Parish Council Chair for 2025/26 Successful candidate to sign a separate Acceptance of Office of Chair Declaration.
4..		To receive nominations and elect the Parish Council Vice Chair for 2025/26 Successful candidate to sign a separate Acceptance of Office of Vice Chair Declaration.
5.		To receive and approve apologies for absence.
6.		To receive Disclosures of disclosable pecuniary interests declaration forms from Councillors Note UK Councillors must register disclosable pecuniary interests within 28 days of taking up office. This applies to both new and re-elected members, although re-elected members only need to declare interests not already on the register. Failure to do so without a reasonable excuse can be a criminal offence.
7.		Minutes of the last Council Meeting To approve and sign as an accurate record Minutes of the Meeting 16 April 2025 and the amended Minutes of the Meeting of 19 March 2025.
8.		Public Time (The Council allows 15 minutes for public participation; members of the public should not speak for more than 3 minutes each).
9.		To receive Introductory Resumes from new Councillors of the Skills they can bring to the Parish Council (Maximum 3 Minutes Each)
	a.	J James
	b.	D Kennedy
	c.	R Welsford
10.		To receive the Following Reports
		1. Chair 2. Parish Clerk (Report to follow) 3. West Northants Council (Report to follow)

		4. Northants Police
11.		To consider the following Planning Applications and any additional application(s) presented after the publication of the agenda:
		a. 2025/1838/TCA at 2 Hamilton Lane Great Brington NN7 4JJ for Works to Trees T1: Horse Chestnut - Reduce the crown by approx 2-3 m. Reason, to reduce weight on week. T2: Twin stemmed Cherry - Remove deadwood, crossing, rubbing and duplicated secondary branches. Reasons, to reduce weight and wind resistance and allow more light to pass through the canopy. T3: Silver Birch x 3 - Remove deadwood, crossing and rubbing. Reasons, to reduce weight and wind resistance and allow more light to pass through the canopy. T4: Cherry - Fell to ground level. Reasons, to allow the canopies of the adjacent trees to develop. T5: Yew - Reduce on the house side by approx 1.5-2 metres. Not reducing the height. T6: Oak - Remove epicormic growth from the trunk and clean out the crown by removing deadwood broken spurs and one of any air of crossing branches where damage occurring. Target Decision Date 17/06/2025
12.		Reading Room Update
		a) To receive an update on matters relating to the Reading Room matters from the Council's representative on the Reading Room Committee; and b) To consider supporting an appropriate Media/TV purchase .
13.		Environment
	a.	To receive updates from Althorp Estate; i) To note updates on Outstanding Matters
	b.	To receive Updates from the Parish Council i) To note the appointment of a representative to the Chantry Trust; and ii) To note an update about the Medieval Cross
14.		Parish Councillor roles and Responsibilities for 2025-26 To consider and approve Parish Councillor Roles and Responsibilities for the new Council session.
15.		To Approve and Sign Sections 1 and 2 of the AGAR Audit Annual Return i. To approve Section 1 of the Annual Return – Governance Statement To approve the Governance Statement and following approval of the Governance Statement, the Chair and Clerk to sign the Governance Statement; and ii. To approve Section 2 of the Annual Return – Financial Statement To approve the Financial Statement and following approval of the Financial Statement the Chair and Clerk to sign the Financial Statement.
16.		Finance
	a.	To Agree the Bank Balance at 30 April 2025 (To follow)
	b.	To Approve Payments for May 2025 (To Follow)
17.		Play Area Equipment Project Update i. To receive an update about the Opening Event ii. To receive an update on matters relating to the Play Area
18.		Second World War 80th Anniversary Act of Remembrance at the War Memorial November 2025 i. To consider and approve a proposal that the Parish Council mark this by organising and leading the conduct of an Act of Remembrance at the War

		<p>Memorial in November including the laying of a wreath on behalf of the Parish, and support other commemorative activities in the Parish; and</p> <p>ii. Subject to approval of 1 (Above) representatives of the Parish Council be appointed to a sub-committee and meet before the next Parish Council meeting, with representatives of the PCC, the History Society, the Reading Room Committee, the School, and other interested parishioners and parties to explore options for associated commemorative activities.</p> <p>iii. Subject to approval of both i. and ii. Above, a budget for these activities to be advised to the Parish Council when the Council budget is next reviewed.</p>
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The next meeting Parish Council Meeting is on Wednesday 18 June 2025 at 7.45pm.

Residents are reminded that Items for consideration to be included on the June meeting Agenda should be sent to the Clerk by 5 pm on Friday 6 June 2025.

Please note the [2024/12/Guidance-for-the-Public-at-Parish-Council-Meetings.pdf](#) on our website.