

**To: All Members of Brington Parish Council**

**You are hereby summoned to attend the Brington Parish Council Meeting to be held on Wednesday 21 January 2026 starting at 7.45pm. All Members of the Public and Press are welcome.**

**Signed: *Shelagh Muir***

**Shelagh Muir  
(Parish Clerk)**

**Dated: 15 January 2026**

1.	<b>Welcome</b>
2.	<b>Apologies</b> To receive and approve apologies for absence.
3.	<b>Disclosures of prejudicial or personal interests</b> To receive Councillor Disclosures of prejudicial or personal interests for items on the agenda.
4.	<b>Previous Minutes</b> To approve and sign as an accurate record the Minutes of the Meetings held on 19 November 2025 <a href="#">Draft-Minutes-19-November-2025-.pdf</a> and 10 December 2025 <a href="#">Draft-Minutes-10-December-2025.pdf</a>
5.	<b>Public Time</b> The Council allows 15 minutes for public participation; members of the public should not speak for more than 3 minutes each. Please refer to the Council's Guidance for the Public at <a href="#">Guidance-for-the-Public-at-Parish-Council-Meetings</a>
6.	<b>To Receive Reports from:</b> <ol style="list-style-type: none"> <li>The Chair (to Follow)</li> <li>The Parish Clerk <a href="#">Item-6b.-Clerks-Report-Correspondence.-doc.pdf</a></li> <li>a. Police – Report and Update (For information only). The Council would like to thank Northants Police for a visible nightly patrol of the village by a police officer in their estate car (with dogs) during 19.00 - 22.30 since late October 2025.</li> <li>Update from Neighbourhood Watch Co-Ordinator (at Clerks Report &amp; Correspondence List)</li> <li>The Ward Councillors (To Follow)</li> </ol>
7.	<b>Planning</b>
	<p>a. To consider the following Planning Applications and any additional application(s) presented after the publication of the agenda):</p> <ol style="list-style-type: none"> <li><a href="#">2025/5222/COND</a> at Workshop And Premises East Haddon Road Great Brington NN7 4JF for Discharge of Conditions Variation of condition 2Deadline for Comments 05/02/2025</li> <li><a href="#">2025/5261/LBC</a> at 18 Main Street Little Brington NN7 4HS for listed building consent for installation of wood burning stove, chemical injection damp proof course in principal elevations (retrospective). Removal of existing first floor rear uPVC window and replacement with timber casement window Deadline for Comments 05/02/2025</li> <li><a href="#">2025/5267/S73</a> at Workshop And Premises East Haddon Road Great Brington NN7 4JF for Variation of condition This is a consultation on the above. Deadline for comments 30/01/2026 .</li> </ol>

		<p>iv. <a href="#">2026/0188/LDP</a> Proposed Lawful Development Certificate At The Green Nobottle Road Little Brington NN7 4HJ for Replacement of existing windows with new UPVC flush casement windows on the front and other elevations. No Date given for Comments Deadline.</p>																																													
	b.	<p>To Note Previous Planning Application Decisions, available at <a href="https://wnc.planning-register.co.uk/Search/Results">https://wnc.planning-register.co.uk/Search/Results</a></p>																																													
	c.	<p>To consider Planning Related matters (if any received).</p> <p>a. To consider a response to the WNC Local Plan Consultation <a href="#">WNC planning-policy/new-local-plan-west-northamptonshire</a></p> <p>i.</p>																																													
8.		<p><b>To Approve the Appointment of the new Clerk / RFO</b>  To approve a recommendation from HR Sub Committee</p>																																													
9.		<p><b>To consider Consultations</b> (if any received) <a href="#">WNC Consultations</a></p>																																													
10.		<p><b>Update from Reading Room Sub Committee</b></p>																																													
11.		<p><b>Update from Play Area Steering Group</b></p>																																													
12.		<p><b>Finance</b></p> <p>i. To Note Receipts and Payments and approve payments for January 2026 - additional Invoices may be presented after publication of the Agenda.</p> <p>ii. <b>Payments for 21 January 2026</b></p> <table border="1"> <thead> <tr> <th>Supplier</th> <th>Code</th> <th>Detail</th> <th>Invoice No</th> <th>Invoice Total</th> </tr> </thead> <tbody> <tr> <td>S Muir</td> <td>BT</td> <td>Salary January 2026</td> <td>0</td> <td>510.46</td> </tr> <tr> <td>S Muir</td> <td>BT</td> <td>Expenses January 2026 inc McAfee Sub.</td> <td>0</td> <td>131.99</td> </tr> <tr> <td>DM Payroll</td> <td>BT</td> <td>Payroll Services</td> <td>INV 4749</td> <td>72.00</td> </tr> <tr> <td>Third Avenue</td> <td>BT</td> <td>Website Support (1 Month)</td> <td>2485</td> <td>62.40</td> </tr> <tr> <td>Tesco</td> <td>DD</td> <td>Mobile Phone Subscription</td> <td>31/12/25</td> <td>10.50</td> </tr> <tr> <td>EON</td> <td>DD</td> <td>Cricket Pavilion Electricity</td> <td>EA4D0588-005</td> <td>32.55</td> </tr> <tr> <td>Compete 366</td> <td>BT</td> <td>Azure NCE Plan</td> <td>26547</td> <td>5.96</td> </tr> <tr> <td>Althorp Estates</td> <td>BT</td> <td>Althorp Reading Room Rent Q4</td> <td>4871</td> <td>270.00</td> </tr> </tbody> </table> <p>iii. To note the Bank Reconciliation for 31 December 2026.</p> <p>iv. To Note the Bank Balances at 21 January 2026.</p> <p>v. To consider approving a request from Brington Litter Pickers for Litter Pickers for a Community Clean Up at a cost of circa £450.00.</p>	Supplier	Code	Detail	Invoice No	Invoice Total	S Muir	BT	Salary January 2026	0	510.46	S Muir	BT	Expenses January 2026 inc McAfee Sub.	0	131.99	DM Payroll	BT	Payroll Services	INV 4749	72.00	Third Avenue	BT	Website Support (1 Month)	2485	62.40	Tesco	DD	Mobile Phone Subscription	31/12/25	10.50	EON	DD	Cricket Pavilion Electricity	EA4D0588-005	32.55	Compete 366	BT	Azure NCE Plan	26547	5.96	Althorp Estates	BT	Althorp Reading Room Rent Q4	4871	270.00
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13.	a. b.	<p><b>To approve the 2026-2027 Draft Budget</b> (to follow)</p> <p><b>To approve and the Chair to sign the Parish Precept Request for 2026-2027.</b></p>																																													
14.		<p><b>To Review Public Speaking on the Standing Orders adopted July 2025</b> – To review the decision to allow Members of the public to speak for 3 minutes at an item.</p>																																													

15.		<b>To Consider Adopting the Draft Complaints Procedure</b> <a href="#"><u>Draft-Complaints-Procedure.pdf</u></a>
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The next scheduled ordinary meeting of the Parish Council is on Wednesday 18 February 2026 at 7.45pm. Items for consideration to be included on the February 2026 meeting Agenda must be sent to the Clerk by Friday 6 February 2026. Please note the [2024/12/Guidance-for-the-Public-at-Parish-Council-Meetings.pdf](#) on our website.



## **PUBLIC NOTICE FILMING AND USE OF SOCIAL MEDIA IN LOCAL COUNCIL MEETINGS**

The Local Government Audit and Accountability Act 2014 and the Openness of Local Government Bodies Regulations 2014 reaffirm the right of the press and public to attend and record the meetings of statutory bodies such as Local Councils (Parish, Town, City and Community councils).

If anyone would like to record at a Local Council meeting please inform the Clerk prior to the start of the meeting. The regulations allow the recording, broadcasting and use of social media to comment on council, committee and sub-committee meetings if conducted in a non-disruptive manner during the course of a meeting.

The Parish Council welcomes responsible, balanced reporting of its meetings in order to promote greater transparency and awareness of its decision-making.

The Parish Council requests that anybody recording proceedings provides a balanced representation of the proceedings and does not edit the film or recording in such a way that could lead to misinterpretation of the proceedings or which reflects only a single or particular point expressed at the meeting.

The Chair of the meeting has the right to ask any person to leave a meeting or suspend a meeting if the actions of those in attendance, including councillors, are deemed to be sufficiently disruptive to impede the business of the meeting.

Please note the regulations do not apply to meetings of the council, committee or sub-committee where the press and public are excluded and where publicity would be prejudicial to the public interest by reason of the confidential nature of the business being transacted at the meeting.

The regulations also do not apply to working party or informal task group meetings.

Signed : *Shelagh Muir* Clerk to the Council

Dated :30 November 2025