



**Minutes of the Meeting of BRINGTON PARISH COUNCIL**  
**held on Wednesday 20 May 2026, at the Reading Rooms, Great Brington**

**Present:** Cllrs K White (Chair), N Tompkins (Vice Chair), S Beeusaert, R Gardner, J James, D Kennedy, M Roach, and R Welsford  
**Also Present:** Clerk and 10 members of the public  
**Apologies:** None  
**Meeting:** Started at 8.05pm

14/2027	<p><b>Election of the Chair of Bringtons Parish Council and receipt of their declaration of acceptance of office form</b>  It was <b>RESOLVED</b> to elect Cllr Keith White as Chair of Bringtons Parish Council  <i>The declaration of office was duly signed</i></p>																											
15/2027	<p><b>Election of the Vice Chair</b>  It was <b>RESOLVED</b> to elect Cllr Tompkins as Vice Chair of Bringtons Parish Council</p>																											
16/2027	<p><b>To receive apologies for Absence</b>  Apologies were received from WNC Cllr C Morton</p>																											
17/2027	<p><b>To receive declarations for interest on items on the Agenda</b>  Cllr N Tompkins on the finance</p>																											
18/2027	<p><b>Minutes of the Parish Council Meeting of 15<sup>th</sup> April 2026</b>  <b>RESOLVED</b> to the minutes of the meeting of the 15<sup>th</sup> April 2026  <i>Chair signed the minutes</i></p>																											
19/2027	<p><b>Public Participation</b>  A resident spoke the state of the roads in general. The road closures which is causing issues for the village. The additional time on journeys. The increase in HGVs coming through the village, The extension of the road closure without any prior knowledge or consultation. The resident has had damage to his car from potholes and believes others have also, and requesting the parish council a survey to the village to find out. Also concerned about the road collapsing by the church. He would be happy to meet with WNC if the PC could arrange a meeting.</p> <p>A resident was concerned about the vacant house on Whilton Road as it has been vacant for a while. – Cllr Tompkins to try and contact the owner to find out what is going on with it. Concern was also raised about the old shop in Little Brington. The Chair will speak to Althorp, however has been told that at present they do not have the budget for the repairs.</p>																											
20/2027	<p><b>Finance</b></p> <p>a. <b>NOTED</b> the bank balance as of 30<sup>th</sup> April 2026</p> <table border="1" data-bbox="256 1624 1361 1697"> <tr> <td>Business Premium Account</td> <td>30431.89</td> </tr> <tr> <td>Current Account</td> <td>76.73</td> </tr> </table> <p>b. <b>NOTED</b> the receipts received</p> <table border="1" data-bbox="256 1818 1361 1854"> <tr> <td>WNC (1<sup>st</sup> half of the precept)</td> <td>12489.00</td> </tr> </table> <p>c. <b>NOTED</b> the payments from the 1<sup>st</sup> April until the 7<sup>th</sup> May 2026</p> <table border="1" data-bbox="256 1975 1465 2134"> <thead> <tr> <th>Date</th> <th>Voucher No</th> <th>Description</th> <th>Supplier</th> <th>Receipts (£)</th> <th>Payments (£)</th> <th>VAT (£)</th> <th>Balance (£)</th> <th>Bank Account</th> <th>Payment Method</th> </tr> </thead> <tbody> <tr> <td>01/04/26</td> <td>1</td> <td>Opening</td> <td></td> <td></td> <td></td> <td></td> <td>285.46</td> <td>Current</td> <td></td> </tr> </tbody> </table>	Business Premium Account	30431.89	Current Account	76.73	WNC (1 <sup>st</sup> half of the precept)	12489.00	Date	Voucher No	Description	Supplier	Receipts (£)	Payments (£)	VAT (£)	Balance (£)	Bank Account	Payment Method	01/04/26	1	Opening					285.46	Current		
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01/04/26	1	Opening					285.46	Current																				

		balance						account		
07/04/26	2	Electricity	Valda Energy		159.73	7.99	125.73	Current account	BACS	
22/04/26	3	Supply to the cricket pavilion	Eon		32.55	1.63	93.18	Current account	DD	
22/04/26	4	Mobile Phone bill	Tesco		10.5	0	82.68	Current account	DD	
24/04/26	5	Bank up data	Compete 366		5.95	1.19	76.73	Current account	DD	
01/05/26	6	transfer	Savings account	1000			1076.73	Current account	Transfer	
01/05/26	7	Rachael Ball	Salary - April		558.59	0	518.14	Current account	BACS	
05/05/26	8	Electricity	Valda Energy		153.4	7.67	364.74	Current account	DD	
08/05/26	9	Mobile Phone bill	Tesco		10.5	0	354.24	Current account	DD	
12/05/26	10	Tax and NI	HMRC		181.55	0	172.69	Current account	BACS	
12/05/26	11	Website support	Tompkins Creative		62.4	12.4	110.29	Current account	BACS	
12/05/26	12	transfer	Savings account	1500			1610.29	Current account	Transfer	
12/05/26	13	Annual bin emptying - Hamilton Lane	WNC		423.11	0	1187.18	Current account	BACS	
12/05/26	14	Mowing	R&G		391.2	65.2	795.98	Current account	BACS	
12/05/26	15	Rent playing field - Little Brington	Althorp		120	20	675.98	Current account	BACS	
12/05/26	16	transfer	Savings account	300			975.98	Current account	Transfer	
12/05/26	17	Membership and Audit	NCALC		742.02	123.67	233.96	Current account	BACS	
12/05/26	18	Underpayment of invoice in Dec 2025	NCALC		0.4	0	233.56	Current account	BACS	

d. **RESOLVED** to authorize the payments

Payee	Invoice Number	Gross	VAT	Net	Description	Legal Power
Rachael Ball		558.39	0	558.39	Wages – May	LGA 1972, Section 112
HMRC		181.75	0	181.75	Tax and NI	LGA 1972, Section 112
Parish Online		60	10	50	Mapping Software	LGA 1972, Section 111
Third Avenue	2555	62.4	10.4	52	Website and support	LGA 1972, Section 142
Compete 366	27885	5.9	0.98	4.92	Back up of data	LGA 1972, Section 111

Clerk

Valda Electricity	1837273	153.4	7.3	146.1	Electricity March (already collected by DD)	Parish Councils Act 1957 - Section 3
R&G	122653	391.2	65.2	326	Mowing on the 7th/ 14th and 27 April	Highways Act 1980 - Section 96
		1413.04	93.88	1319.2		

Invoice added to the list after agenda was published but was agreed at the meeting

DACT	21381	170.00	0.00	170	Shuttle Bus for the open gardens	LGA 1972, Section 137
		170.00	0.00	170.00		

- e. To receive and note that Cllr James has checked the accounts for April and sign the relevant check list – Deferred until the next meeting
- f. **RESOLVED** that Cllr White, Cllr Roach and Rachael Ball to be on the Barclays Bank mandate and remove Cllr James.
- g. **RESOLVED** that Cllr Roach, Cllr Beeusaert and Rachael Ball to be on the Unity Bank mandate.
- h. **RESOLVED** to agree to the direct debit for Valda Electricity for May 2026- 2027
- i. **RESOLVED** to agree to the direct debit for HMRC for May 2026-April 2027
- j. **RESOLVED** to agree to the standing order for the Clerk’s wage for May 2026 – April 2027
- k. **RESOLVED** to appoint Cllr James to become the internal controller for Bringtons Parish Council for 2026-2027
- l. **REVIEWED** and **NOTED** the revised budget for 2026- 2027. It was agreed to look into setting up a scrutiny panel which will be add to the next agenda.

Clerk

Clerk

Cllr James

BRINGTON PARISH COUNCIL AT 21 Jan 2026		Draft Budget 2026-27	Revised Draft Budget 2026-27
<b>RECEIPTS</b>		2629.43	18227.00
	Precept	24978.17	24978.00
	Grants/Donations	15000.00	0.00
	Bank interest	250.00	50.00
	VAT claims	5500.00	4500.00
	Kimbles Field Hire	0.00	0.00
	Refunds		
	Total receipts	<b>48,357.60</b>	<b>47,755.00</b>
<b>PAYMENTS</b>			
	Audit Fees (int & ext)	300.00	606.00
	Subscriptions (NALC/CPRE/SLCC)	800.00	437.00
	Bank Charges	-	72.00
	Election Fees WNC	0.00	0.00
	Insurance	650.00	800.00

	Clerk Salary Inc PAYE	10000.00	10000.00
	Provision for Clerks necessary additional hours	1000.00	0.00
	Clerk & Cllr Expenses	600.00	500.00
	Phone / Office (incl cllr training & IT)	500.00	900.00
	Electricity	3000.00	3000.00
	Grass Cutting Dog Waste Bin Emptying	4500.00	4500.00
	Newsletter	400.00	400.00
	LB Field	100.00	100.00
	Kimbells Field	1000.00	600.00
	Village events / groups	600.00	600.00
	Parish Improvements	350.00	400.00
	LBPF Improvements (Play Area) Zip Wire & H&S Inspection	15500.00	14044.44
	IT	850.00	1300.00
	Reading Room Rent	1000.00	1000.00
	Property Maintenance Contribution to Reserves	1000.00	1000.00
	Future Project Evaluations	500.00	400.00
		4000.00	4200.00
	Total Payments	<b>46,650.00</b>	<b>44,859.44</b>
	Payments less Receipts	1707.60	2895.56
	Other Income		
		<b>Draft Budget 2026-27</b>	<b>Draft Budget 2026-27</b>
	Contribution to Reserves	1650.00	0.00
	Property Maintenance Contribution to Reserves	1000.00	0.00
	Section 106 Ringfenced		
	S172 Ref WND/2023/0062	4543.71	0.00

m. REVIEWED and NOTED [the actual spent vs the budget](#)

Budget vs Actual Spend

		Draft Budget 2026-27		Draft Budget 2026-27	
RECEIPTS	b/f	2629.43	12489.00	18227.00	
	Precept	24978.17		24978.00	
	Grants/Donations	15000.00		0.00	
	Bank interest	250.00		50.00	
	VAT claims	5500.00		4500.00	
	Kimbles Field Hire	0.00		0.00	
	Refunds				
	Total receipts	<b>48,357.60</b>		<b>47,755.00</b>	
PAYMENTS					
	Audit Fees (int & ext)	300.00	305.76	606.00	300.24
	Subscriptions (NALC/CPRE/SLCC)	800.00	372.71	437.00	64.29
	Bank Charges	-		72.00	72.00
	Election Fees WNC	0.00		0.00	0.00
	Insurance	650.00		800.00	800.00
	Clerk Salary Inc PAYE	10000.00	740.03	10000.00	9259.97
	Provision for Clerks necessary additional hours	1000.00		0.00	0.00
	Clerk & Cllr Expenses	600.00		500.00	500.00
	Phone / Office (incl cllr training & IT)	500.00	21.00	900.00	879.00
	Electricity	3000.00	345.68	3000.00	2654.32
	Grass Cutting Dog Waste Bin Emptying	4500.00	814.31	4500.00	3685.69
	Newsletter	400.00		400.00	400.00
	LB Field	100.00	100.00	100.00	0.00
	Kimbells Field	1000.00		600.00	600.00
	Village events / groups	600.00		600.00	600.00
	Parish Improvements	350.00		400.00	400.00
	LBPF Improvements (Play Area) Zip Wire & H&S Inspection	15500.00		14044.44	14044.44
	IT and Website	850.00	68.35	1300.00	1231.65
	Reading Room Rent	1000.00		1000.00	1000.00
	Property Maintenance Contribution to Reserves	1000.00		1000.00	1000.00
	Future Project Evaluations	500.00		400.00	400.00
		4000.00		4200.00	4200.00
	Total Payments	<b>46,650.00</b>	<b>2,767.84</b>	<b>44,859.44</b>	<b>42091.60</b>

21/2027

**To Receive Reports from:**

**a. The Chair – None**

**b. The Clerk –** This report provides an overview of work undertaken since the previous meeting and highlights the continued need to balance the Council’s workload within the Clerk’s contracted hours. The priorities previously agreed by the Council remain the focus of current work, with statutory and governance responsibilities taking precedence where necessary.

Key areas of work undertaken include:

- Preparing for and supporting Council meetings
- Completing the necessary work for the internal and external audit
- Recovering VAT from the previous financial year to return funds to the Council
- Identifying and exploring additional funding opportunities
- Responding to parishioner queries and correspondence
- Supporting the budget-setting process
- Implementing and maintaining enhanced financial monitoring

As previously made known to the Council, I am currently struggling to keep the workload within my contracted hours. During the previous month, I worked approximately 15 hours overtime, which I intend to take back as time off in lieu. However, this is not sustainable on an ongoing monthly basis.

As Clerk, I receive a high volume of internal correspondence from councillors in addition to general parish matters and statutory duties. In order to help manage workload and improve efficiency, I would respectfully request that councillors first seek information through the

	<p>Council website, NALC/NCALC guidance, or check previous emails before sending additional enquiries where possible.</p> <p>Last week I circulated an email offering support and identifying any training requirements for councillors. As I did not receive any responses, I am assuming that councillors currently feel adequately supported and do not require additional training at this time. However, if this changes please let me know.</p> <p>Work has also started on updating the Parish Council website thanks to Cllr Beeusaert for all his help in uploading all the information. There remains some information relating to the surrounding areas that still requires further work and development. Unfortunately, at present I do not have the capacity within my available hours to progress this further. If any councillor is willing to assist with this work, such support would be greatly appreciated.</p> <p>I continue to circulate all relevant information through the village email system and by updating the Council website where appropriate.</p> <p>I have now submitted all required information for the internal audit and have been answering her queries, I am currently await further communication from the auditor.</p> <p>After tonight and the completing of the minutes I will have completed my hours for May so will be checking emails daily next week for urgent emails only.</p> <p>c. <b>Police Representative</b> –Cllr Welsford has moved the 20MPH signs around the village. It will be bought back on the agenda to discuss whether or not this should be extended. Cllr Welsford will shortly be completing another community speed watch.</p> <p>d. <b>Ward Representative</b> – None</p>	
<p><b>22/2027</b></p>	<p><b>Update on Reading Room</b></p> <p>Discussion were had after receiving the report from the reading rooms in the annual parish meeting. The council believe that the required information that they would need would not be in breach of the constitution but would allow the council to show that they have the correct governance in place. Cllr Welsford will speak to Sue who is one of the trustees of the reading rooms.</p>	
<p><b>23/2027</b></p>	<p><b>Planning</b> <b>2026/1497/S73</b></p> <p>Variation of condition 3 (private use restriction) to amend the wording to include 'the private use of the owner and or occupier of Strawberry Fields only' of planning permission WND/2022/1000 (Construction of stable block consisting of 4 stables and 2 tie up areas, outdoor riding arena, winter turnout area and concrete yard. Amendments to parking arrangements) Strawberry Fields Blacksmiths Lane Little Brington Northamptonshire</p> <p>The council has no objection.</p> <p><b>2026/1854/FULL</b> Proposed carport and outdoor kitchen Steeple Barn Steeple Lane Little Brington NN7 4HN <a href="https://wnc.planning-register.co.uk/Planning/Display/2026/1854/FULL?cuuid=0E541807-7423-48D5-BB9F-A0828EDFB135">https://wnc.planning-register.co.uk/Planning/Display/2026/1854/FULL?cuuid=0E541807-7423-48D5-BB9F-A0828EDFB135</a></p> <p>The council has no objection to the planning application, subject to the current access remaining the same.</p> <p>NOTIFICATION OF TREE WORK AT DAIRY FARM MAIN STREET GREAT BRINGTON NN7 4JB INTENDED TREE WORK INCLUDES: T1 BEECH TREE- REDUCE BY APPROXIMATELY 20% (2 METERS) TO SHAPE. T2 ACER - REDUCE BY APPROXIMATELY 20% (1.5 METERS). REASON IS TO SHAPE AND CREATE MORE LIGHT TO GARDEN AND PROPERTY.</p> <p>The council noted the planning application</p> <p>b. None to discuss</p>	

	c. None to discuss																			
<b>24/2027</b>	<p><b>Policies</b>  <b>RESOLVED</b> to agree to the following policies</p> <ul style="list-style-type: none"> <li>a. Standing Orders</li> <li>b. Financial regulations</li> <li>c. Code of conduct</li> <li>d. Budget and 3 year forecast policy</li> <li>e. Vexatious Complaints Policy</li> </ul>																			
<b>25/2027</b>	<p><b>Staffing Committee</b>  <b>RESOLVED</b> to agree to the committee with Cllr White, Tompkins, Kennedy and Gardner</p>																			
<b>26/2027</b>	<p><b>Working Parties Terms of Reference</b>  <b>RESOLVED</b> to agree to the terms of reference to Remembrance Day Working Party.</p>																			
<b>27/2027</b>	<p><b>Roles and responsibilities</b>  <b>RESOLVED</b> to agree to the following roles and responsibilities in the council</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Role</th> <th>Responsibilities</th> </tr> </thead> <tbody> <tr> <td>Cllr K White</td> <td>2<sup>nd</sup> Bank Account Signatory of Barclays Representative of Parish Council, Liaison with Althorp Estate Liaison with the Clerk Staffing Committee member</td> </tr> <tr> <td>Cllr N Tompkins</td> <td>Notice Board Updating, Play Area &amp; Outdoor Gym issues. Events Liaison with the Parish Clerk Staffing Committee member</td> </tr> <tr> <td>Cllr S Beeusaert</td> <td>Parish Council IT Lead 2<sup>nd</sup> Bank Account Signatory of Unity Bank</td> </tr> <tr> <td>Cllr R Gardner</td> <td>Play Area Inspections Lead Remembrance Day Activities Sundry small landscape issues (clearing logs, signs etc) Staffing Committee member</td> </tr> <tr> <td>Cllr M Roach</td> <td>Reading Room Lead, Sundry small landscape issues, (Dog Bins, Signs) 3<sup>rd</sup> Bank Account Signatory of Unity Bank 3<sup>rd</sup> Bank Account Signatory of Barclays Bank</td> </tr> <tr> <td>Cllr J James</td> <td>Internal Controller</td> </tr> <tr> <td>Cllr R Welsford</td> <td>Road Safety Issues Lead Northamptonshire Police Lead Remembrance Day Activities</td> </tr> <tr> <td>Cllr D Kennedy</td> <td>Community and communications engagement Remembrance Day Activities Staffing committee member</td> </tr> </tbody> </table>	Role	Responsibilities	Cllr K White	2 <sup>nd</sup> Bank Account Signatory of Barclays Representative of Parish Council, Liaison with Althorp Estate Liaison with the Clerk Staffing Committee member	Cllr N Tompkins	Notice Board Updating, Play Area & Outdoor Gym issues. Events Liaison with the Parish Clerk Staffing Committee member	Cllr S Beeusaert	Parish Council IT Lead 2 <sup>nd</sup> Bank Account Signatory of Unity Bank	Cllr R Gardner	Play Area Inspections Lead Remembrance Day Activities Sundry small landscape issues (clearing logs, signs etc) Staffing Committee member	Cllr M Roach	Reading Room Lead, Sundry small landscape issues, (Dog Bins, Signs) 3 <sup>rd</sup> Bank Account Signatory of Unity Bank 3 <sup>rd</sup> Bank Account Signatory of Barclays Bank	Cllr J James	Internal Controller	Cllr R Welsford	Road Safety Issues Lead Northamptonshire Police Lead Remembrance Day Activities	Cllr D Kennedy	Community and communications engagement Remembrance Day Activities Staffing committee member	
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<b>28/2027</b>	<p><b>To obtain consent from Councillors the receipt of agendas by email under section 8 of the Electronic Communications Act 2000</b>  It was <b>AGREED</b> to continue to receive agendas via email</p>																			
<b>29/2027</b>	<p><b>To confirm NCalc as the Councils Data Protection Officer</b>  It was <b>AGREED</b> for NCalc to be the Data Protection Officer for the Bringtons Parish Council</p>																			
22.05pm	It was <b>RESOLVED</b> to extend the meeting by a maximum of 30 minutes																			
<b>30/2027</b>	<p><b>Zipline in Little Brington</b>  The council do not believe they are currently in the position to fund the zipline themselves. The council would need to look into other funding options for the parish council to be able to provide the zip line.</p> <p>If the zipline was to be cancelled it would be 20% of the total price which is around in £3,000. The clerk to speak to Wickstead to see what the options are and if the council could provide a different piece of equipment instead of the zipline.</p>	Clerk																		

	The clerk will complete the end of grant report to the national lottery.	Clerk
<b>31/2027</b>	<b>To note any updates from Althorp Estates</b> No representative present.	
<b>32/2027</b>	<b>Rent increase to the playing field, Great Brington</b> Deferred as the council have not received a response from Althorp as to how the increase has been worked out.	
<b>33/2027</b>	<b>Mowing of back lane</b> It was <b>RESOLVED</b> to provide two cuts to Back Lane in the next six weeks. However, it is believed to be Althorp's responsibility.	Clerk
<b>34/2027</b>	<b>Remembrance Day</b> It was <b>AGREED</b> that the Parish Council Chair or representative lay a wreath on behalf of the Parish and organise an Act of Remembrance jointly with St Mary's Church at the Parish War Memorial on Remembrance Sunday 2026  It is further agreed to apply for a temporary road closure for the duration of the ceremony and to invite Earl Spencer or, should he be unavailable, a representative of the Lord Lieutenant to attend and lay a wreath.	
<b>35/2027</b>	<b>Correspondence Received</b> a. Questions from a resident who is monitoring ivy growing up large tree on the green great brington? – <i>This is on Althorp land.</i> What happened to towpath warden? – <i>This is a volunteer based in Whilton</i> Who is tree warden? – <i>All the trees are the responsibility of Althorp unless owned by private residents</i> Any update from Althorp re back lane pound land shrub hedge over growth? – <i>We have a requested a meeting with Althorp.</i> b. Tree issue on 8 Hamilton Lane – This was noted c. Northamptonshire Climate and Sustainability Walk – Saturday 27 <sup>th</sup> June 2026 – This was noted	
<b>36/2027</b>	<b>Items for information only</b> None	
<b>37/2027</b>	<b>Date and time of the next meeting</b> Wednesday 17 <sup>th</sup> June at 7.45pm	

**Meeting closed at 22.21pm**

**Signed: *Keith White***

**01<sup>st</sup> June 2026**

